

## **Cancellation Policy VIP, Study Association Psychology Groningen**



### **Purpose**

This *Cancellation Policy* is designed to inform participants who join events or trips from VIP, Study Association Psychology Groningen, about their responsibility regarding signing up/off for these certain events or trips. For specific trips or events (outlined below), participants have the option to withdraw without incurring any costs until a specified date, referred to as the cancellation deadline. Participants should be aware of the consequences of cancelling after this deadline for these events or trips. This *Cancellation Policy* also applies to participants who confirm to take over a reservation when they were originally placed on a waiting list.

### **The Concerning Events/Trips**

This *Cancellation Policy* only refers to the following events/trips:

- DIES Week
- DIES Introduction Camp
- Active Members Weekend
- Batavierenrace
- Event Committee Hitchhike
- Student Exchange Weeks
- Travel Committee Week
- Sports Committee Wintersport

Other events/activities organised by VIP, Study Association Psychology Groningen, will not be refunded after the cancellation deadline has passed or after the event/activity has taken place, if there is not a valid reason (*see Force Majeure*). Due to contractual circumstances, the Student Exchange Committee, the Travel Committee and the Sports Committee will have a specific Cancellation Policy that applies for their trip.

### **Costs**

Participants who withdraw from the event after the cancellation deadline has passed are liable for specific costs in four different scenarios, as explained below:

- If a participant withdraws from the event after the cancellation deadline has passed without a valid reason (*see Force Majeure*), and the participant can not find somebody else who confirms to take over their reservation, they will be responsible for the incurred expenses and the possible administrative fees VIP, Study Association

Psychology Groningen, has incurred. Next to this, the participant will incur a fine of 50 euros.

- If a participant withdraws from the event after the cancellation deadline has passed without a valid reason (*see Force Majeure*), but the participant is able to find somebody else who confirms to take over their reservation, they will be excluded from covering any expenses incurred by VIP, Study Association Psychology Groningen, as long as those expenses are transferable to the new participant. However, the withdrawing participant may still incur additional administrative fees.
- If a participant needs to withdraw after the cancellation deadline has passed due to a valid reason (*see Force Majeure*) and could not find a replacement, the participant will be liable for the possible administrative costs and the incurred expenses VIP, Study Association Psychology Groningen, has made.
- If a participant needs to withdraw after the cancellation deadline had passed due to a valid reason (*see Force Majeure*) and found a replacement participant who confirmed their reservation, the withdrawn participant will only be liable for the possible administrative fees.

### **Force Majeure**

In cases of unforeseen circumstances or force majeure for the previously stated events/trips, please contact the Board as soon as possible with a detailed explanation of the reason for signing off. They will assess whether the circumstances are valid as force majeure and following up, they will decide whether or not the fine will be withdrawn.

### **Strike System**

A strike system is implemented for the previously stated events/trips. Withdrawing after the cancellation deadline without a valid reason (*see Force Majeure*), will give the participant a strike. Accumulating three strikes will result in a loss of priority status. In other words, participants with three strikes will no longer have priority during the two-hour sign-up window reserved for members of VIP. Furthermore, if such an event/trip builds up a waiting list, a participant with three strikes will be placed at the bottom of it. This means that a participant with three strikes is only able to join an event/trip if there is still a spot available.